

City of Highland – First Purchaser Rebate

2610 Plaza Dr, PO Box 218, Highland, IL 62249 (618)654-7115

Return the completed original form to Building & Zoning at least 1 week prior to closing.

Building Information	
Building Permit Issued To	
Total Cost of Building Permit	
Date Building Permit Paid	
Date Building Permit Issued	
City of Highland Building Permit Number	
Address of Job Site	
Legal Description	
Parcel ID	
Applicant Information	
Name(s)	
Street Address	
Email Address	
Telephone Number	
Date and number of permanent Certificate of Occupancy	
First Purchaser/ Qualified Residence Proof	
Date of Contract Purchase	
Date/time/place of Closing	
Name of Title Insurance Company or other Company	
Is the closing an escrow closing	
Will the company be acting as an escrow closing agent that will hold and disburse funds	
Seller Information	
Name of Seller	
Address	

Signature and Date of Notary Public



Notary Public Seal

Signature and Date of Applicant

Office Use

Amount **\$2,000.00** By _____

Date to Accounts Payable _____

Check Number _____

Date Issued _____

Date Delivered _____

Account Number **007-007-5-390-00**